

Notice to all Contractors and Visitors

The purpose of this communication is to reiterate visitor requirements and security escort arrangements to ensure consistent approach amongst terminal clients and customers.

Access into our Landside Restricted Zone is strictly controlled. The Terminal is enforcing safe practices and adherence to OH&S procedures. All visitors who need access to the Terminal, more than once per year, must be MSIC holders and must supply and wear at all times a high visibility safety vest and enclosed shoes.

Vessels

Vessel visits are to be organised through the nominated shipping line/shipping agent. A list of all personnel authorised to visit that vessel is to be pre advised, at least 24 hours, in writing prior to arrival.

Regular Visitors/Contractors

Any person requiring unescorted access within the Maritime Security Zone is required to display a Maritime Security Identification card (MSIC). Access only allowed if the visit has been pre advised, at least 24 hours, in writing prior to arrival.

Irregular Visitors

Any person who needs to visit the Terminal more than once per year is required to have an MSIC. Access thereafter, is subject to a Maritime Security Escort fee along with written pre advice request to the Terminal.

Pre Advice Notification is to be sent in writing to the Terminal via email at least 24hours prior to intend entry to pk.security@aat.auz.biz and pk.operations@aat.auz.biz

Escort Fee

All contractors and visitors entering AAT's terminals are required to carry and display an MSIC at all times. Contractors and visitors that



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do not hold a current MSIC must be escorted into the terminal by an MSIC holder. An escort fee of **\$100 + GST** will be applicable from Monday 9th May 2011.

Payment will need to be made at the R&D Office between 0600-1400hrs prior to entry into facility. The Terminal offers an EFTPOS facility at the Receiving & Delivery office. Payment will be accepted using MasterCard or VISA. Please note cheques and cash will not be accepted.

MSIC Information

Legislation requires that any person needing unescorted access within a maritime security zone must display a **Maritime Security Identification Card (MSIC)**. The MSIC is a nationally recognised security identification card that shows that the person carrying the card has been cleared to enter and work in the secure area of a port, ship and other maritime facilities.

The **MSIC** issued by 1-Stop is both an MSIC and an access card for Patrick, POAGS, DP World and AAT terminals. The costs are outlined below.

Card Type	Current Price	New Price from the 15th Sept
2 year combined MSIC & Access Card	\$220	\$240
2 year combined MSIC & Access Card Renewal	\$220	\$240
4 year combined MSIC & Access Card	\$462	\$502
4 year combined MSIC & Access Card Renewal	\$462	\$502
Access only Card	\$127	No change - \$127
Replacement Card	\$72	No change - \$72
Provisional Card	\$127	No change - \$127

If you require any further information on the **MSIC** application process please log on to www.1-stop.biz or alternatively contact our office on **02 4221 0900**.

Regards,
Lana Howell
Port Kembla Terminal Manager